



# Travis Aviation Museum

707-424-8180

email: [Travisafbaviationmuseum@gmail.com](mailto:Travisafbaviationmuseum@gmail.com)

## Volunteer Contact Information

Please fill out the following paperwork, front and back, and return it to the Front Desk.

NAME: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Days and Times you are Available: \_\_\_\_\_

Do you have a Military I.D. Card? Yes \_\_\_\_ No \_\_\_\_

If you do not have a Military I.D. Card, paperwork will be started to get you one to allow you to have base access.

Please check all the positions that you are interested in:

\_\_\_ Docent/Driver. Must have a valid Driver's License and a clean DMV record. Driving duties include using the Foundation Vehicle to pick up and escort visitors from the Travis Visitor Center to the Aviation Museum.

Docent duties include greeting visitors to the Aviation Museum. Duties may also include conducting inside and outside tours. Duties also include general housekeeping, such as dusting, emptying the trash and cleaning.

\_\_\_ Restoration/Exhibits/Facilities Maintenance. Must be able to use hand tools and machines to perform various tasks as required. Tool inventory control is mandatory. Under the direction of the Museum Director, duties will include assisting in construction of exhibits and minor facility maintenance. Must have experience in carpentry, electrical, schematic, and drawing interpretation. Restoration duties include performing aircraft restoration tasks such as cleaning and washing aircraft, painting, and upkeep of the planes and exhibits. Duties may include working in adverse conditions such as cramped conditions or small spaces.

\_\_\_ Event Co-Ordinator. Work with the office staff to coordinate events and activities for the Aviation Museum such as Open Aircraft Days, Car Shows, Retirements, Promotions, Change of Command Ceremonies, and other special functions.

\_\_\_ Gift Shop. Conduct Gift Shop Sales. Assist in inventory control and general shop cleaning.

\_\_\_ General. Assist office staff in various areas that require attention. Duties may include painting, moving exhibits, and other tasks. Duties also include general upkeep and cleaning.

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